

Ecsite Collaborative Grants – 2020

Ecsite Collaborative Grants support the advancement of the science engagement field. They fund cross-country collaborative actions in the Ecsite professional community that fill a gap in our field and leave a long-lasting legacy.

The first funded actions will be starting in 2020. Actions need to be driven by Ecsite members but can involve other stakeholders if relevant.

Grant

An overall budget of up to €20,000 will be distributed between one to three actions selected via an open call. For each funded action, an agreement will be signed between Ecsite and one Ecsite Full member taking on the leading role in the action.

A Selection Committee composed of Ecsite Board members will be selecting funded actions each year and assessing their outcomes. The grant will be given after the end of the action, after assessment by the Selection Committee of the action report. This assessment report must be signed by each Ecsite member involved in the project.

Actions could also be supported by other, non-financial, means, such as a promotion through Ecsite's communication channels.

Eligibility

Are only eligible to Ecsite Collaborative Grants:

- Actions undertaken by professionals working in at least **five Ecsite member organisations** (including one Full member leading the project) and from at least three different countries.
- Actions undertaken over the timeframe of one **calendar year**. Nothing prevents groups from applying for another Grant the following year to continue their action.
- Ecsite Members involved need to be in **order of payment** of their **membership fees** at the time of handing their application and during the course of the action.
- None of the organisations involved must be declared bankrupt or subject to any other similar proceedings or procedures.
- Organisations must commit and actions must comply to respecting [Ecsite values](#)

Selection process and evaluation criteria

All eligible applications will be evaluated by the Selection Committee based on the three following criteria and the feasibility of the project:

1. Relevance to the science engagement field
2. Width and depth of expected impact
3. Robustness of project management

All three evaluation criteria will have the same weight. Actions need a grade of at least 50% for each of the three criteria to be eligible.

The Selection Committee might ask for adaptations before making a final selection and signing the agreement. Ecsite reserves the right to finance only a part of a proposal.

Key dates for 2020 Ecsite Collaborative Grants

- 2 September 2019: Launch of the call for applications
- 12 November 2019: End of the call for applications
- Beginning of January 2020: all proposals are notified of the Committee's decision, positive or negative.

Application process and content

The application must be submitted by the leading organisation (Full member of Ecsite). The application consists of **two distinct elements**.

Both elements must be received by Ecsite by **23:59 CET on 12 November 2019**. After this limit, incomplete or late applications will not be considered.

1. Fill in this [online fact sheet](#) (Google form).

This online form summarises your proposal and those involved.

Before starting, be sure to gather all the following items:

- Short description of your action (short abstract, objectives, content and outcomes)
- Organisations involved (name and country of the organisation, contact person details and short description of the contribution)
- Practical information: grant amount claimed for your action

2. PDF document

This is your possibility to describe your Action in more detail and why it should receive the support of Ecsite.

Please compile one pdf document in English with the answers to questions 1-7 and the supporting documents listed below.

Answers to questions 1-8 should not exceed **15 A4 pages** in total.

Send your document to info@ecsité.eu, with header "Ecsite collaborative Grants – Submission". For files larger than 5 MB, use a transfer platform (e.g. wetransfer) and notify us by email.

MANDATORY QUESTIONS

1) Please describe in more detail what your group would be doing together.

- **CRITERIA 1: Relevance**

2) Please demonstrate how your project **answers a need or fills a gap** in the science engagement community.

3) How does your project align with the [Ecsite strategic plan](#)?

- **CRITERIA 2: Width and depth of expected impact**

Please describe **expected impacts** on

- 4.a) Ecsite members;
- 4.b) the wider science engagement community.

Define three to five quantitative and/or qualitative indicators you will want your action to be evaluated against. You will have to report on these indicators at the end of your action.

- **CRITERIA 3: Robustness of project management**

5) Please provide a **timeline** detailing the main tasks and milestones and a description of how partners will be working together and **how the project will be coordinated**.

6) Please provide your Budget outline: See the Excel file (2 sheets). Please include these tables in your pdf.

The document must be filled in EUR, ex-VAT.

OPTIONAL QUESTIONS

7) Optional: It's not necessarily all about the money; do you see **any other way** Ecsite could support your action? (Through its own communication channels, Ecsite team or other)

8) Optional: Do you have any other information that you would like to share with the Selection Committee?

SUPPORTING DOCUMENTS

Mandatory supporting documents

Please attach scans of:

- A letter signed by a person entitled to commit the leading Ecsite member, stating that the application has institutional support.
- A letter of support from each of the organisations involved

Other supporting documents

You may attach any other appendix relevant to your application.

Any question? Please contact us at info@ecsite.eu